

1<sup>st</sup> September 2019

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## Keysight Technologies, Inc. Supplier Privacy Statement

Our suppliers and vendors play an important role in Keysight's long-term success. We recognize that building a long-term business relationship with you depends a great deal on trust. This trust begins with our commitment to respecting and protecting your privacy. This Supplier Privacy Statement provides a clear and prominent explanation of how we collect, use, share and protect your personal data.

This Supplier Privacy Statement covers the following subjects:

1. Types of Personal Data We Collect
2. How We Collect Personal Data
3. How We Use the Personal Data We Collect
4. How We Share Your Personal Data
5. How We Store, Process and Protect Your Personal Data
6. Your Rights and Choices About Your Personal Data
7. Additional Information
8. Changes to Our Supplier Privacy Statement
9. How to Contact Us

These areas are described in detail below. Comments or questions about our privacy practices can be sent to Keysight's [Privacy Advocate](#).

### 1. Types of Personal Data We Collect

Personal data is any information relating to an identified or identifiable natural person, including information that can be used to identify you as an individual, directly or indirectly by reference to one or more factors specific to you. Personal data can include the following types of information:

**Personal information:** Keysight collects and uses personal information from employees or representatives of our suppliers and vendors. Such information includes your name, your job position/title, your office telephone number, your office email address and your company information related to your job roles.

### 2. How We Collect Personal Data

Keysight collects personal information in several ways. We collect personal information that you choose to provide Keysight, in person, on the phone or electronically including via Keysight's supplier portal.

### 3. How We Use the Personal Data We Collect

**Use of personal information:** Keysight uses your personal information for the purposes of managing Keysight's supplier relationships, for example: (a) to respond to your correspondence; (b) to obtain your feedback (c) to comply with Keysight's legal obligations, including export controls and trade compliance laws; (d) to evaluate, prequalify, and/or audit suppliers; and (e) for transacting business.

### 4. How We Share Your Personal Data

**Personal information:** Keysight will not rent or sell your personal information to third parties. We will only share your personal information outside of Keysight for the reasons described below:

**Keysight agents:** Keysight may contract with other suppliers, vendors, or contract workers acting on Keysight's behalf to provide services or other support as necessary to meet business or operational needs. These agents will process the personal data at Keysight's direction, for the purposes for which the data was originally collected, and subject to appropriate safeguards, such as an appropriate data protection agreement.

**Corporate transactions:** Circumstances may arise where Keysight decides to sell, buy, merge or otherwise reorganize businesses in some countries. Such a transaction may involve the disclosure of personal information to prospective or actual purchasers, or the receipt of such information from sellers. It is Keysight's practice to disclose personal information in these circumstances only as permitted by applicable data protection law and to seek appropriate protection for personal information in these types of corporate transactions.

**Legal necessity:** Keysight also may disclose your personal information: (a) if we are required to do so by law; (b) if we believe that it is necessary to enforce or apply our terms of use and other agreements or otherwise protect and defend the rights, property or safety of Keysight or that of our customers; or (c) to comply with a judicial proceeding, bankruptcy proceeding, court order or other legal obligation or government inquiry.

**Your consent:** Keysight also may disclose your personal information to any other third party with your prior consent.

## 5. How We Store, Process and Protect Your Personal Data

**Storage and processing of your personal data:** Keysight's global organizational structure requires the global transfer of personal data within the Keysight group of companies. As a result, we may transfer personal data to, and store or process personal data in, countries other than the country in which the personal data originally was collected. Those countries may not have as comprehensive data protection laws as the country from which Keysight initially obtained the personal data. However, Keysight has executed agreements between and among Keysight entities operating in different countries that contain Standard Contractual Clauses ("SCCs") as defined in the E.U. Data Protection Directive (95/46/EC) and as further authorized in the E.U. General Data Protection Regulation ("GDPR") Article 46(5), to ensure that adequate safeguards are in place for the protection of personal data. Therefore, when we transfer, store or process personal data in other countries, we will take all steps reasonably necessary to ensure that your data is treated securely and in accordance with the SCCs and this Supplier Privacy Statement.

**Data Retention:** We will retain your personal data for as long as necessary to manage the supplier relationship. After that time, your information will be deleted in accordance with Keysight's data retention practices. We may retain personal data associated with official business records for a longer period as necessary to comply with our legal obligations, resolve disputes, and enforce our agreements.

**Security:** Keysight puts in place appropriate physical, electronic and organizational measures to safeguard and secure your data. These measures follow generally accepted industry standards both during transmission and once it is received.

**Data compromise:** If your personal data under our control is compromised, Keysight will investigate the situation and take all steps required by applicable law. This includes notification of the competent data protection authority where applicable, and when appropriate notification of those individuals whose personal data may have been compromised. Keysight may take other steps in accordance with any applicable laws and regulations.

## 6. Your Rights and Choices About Your Personal Data

You have certain rights with respect to your personal data, including: the right to information about the personal data we store about you, the right to have your personal data corrected if it is inaccurate, and the right to object, on grounds relating your particular situation, at any time to processing of your personal data. You also have the right, under certain circumstances, to erasure, restriction of processing, and portability of your personal data.

To exercise your rights please contact Keysight's [Privacy Advocate](#). We will respond to your request as soon as is reasonably practicable and in any event within 30 days. To protect your privacy and security, we will also take reasonable steps to verify your identity before granting you access or enabling you to make corrections.

## 7. Additional Information

**Dispute Resolution:** If you have questions or concerns regarding this Supplier Privacy Statement, you should first contact Keysight's Privacy Advocate. If you believe that the collection or processing of your personal data by Keysight is not compliant with applicable data protection laws or have a privacy or data use concern you may also contact the data protection authority in your country of residence. You can also contact our U.S.-based third party dispute resolution provider (free of charge) at <https://feedback-form.truste.com/watchdog/request>.

## 8. Changes to Our Supplier Privacy Statement

This Privacy Statement is effective as of the date stated at the start of this Privacy Statement. We reserve the right to modify this Privacy Statement at any time by posting the revised statement on our website and updating the date the statement was last revised. If we make material changes to our privacy practices, we will notify you by email or by means of a prominent notice on our home page.

## 9. How to Contact Us

Please contact Keysight's [Privacy Advocate](#) with questions or comments about our privacy practices at:

[privacy\\_advocate@keysight.com](mailto:privacy_advocate@keysight.com)

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