

FREQUENTLY ASKED QUESTIONS - EXTERNAL

No	Scopes	Questions	Answers
1	General	What is happening?	On September 19, 2013 Agilent announced plans to separate into two publicly traded companies: one in life sciences, diagnostics and applied markets, which retains the Agilent name, and the other in electronic measurement, which is being renamed. The new electronic measurement company will be called Keysight Technologies. Please visit Keysight's provisional webpage www.keysight.com to learn more.
2	General	Who should suppliers contact with additional questions?	Suppliers should contact their regular Agilent EMG contact (Buyer or Commodity Manager).
3	General	What are the Legal Company names, Postal address, Bill To Address, company registration number and other vital details?	Please refer to the Keysight business Vital Information and communication package sent by respective buyers/managers in May/Jun'14. Should you not receive any package from our buyers or managers, kindly contact the procurement representative to obtain the information.
4	General	Will there be any changes in the way Keysight Technologies deals with its suppliers?	The daily operations will continue to be supported by the same structures. We will contact impacted suppliers in case there are changes.
5	General	When will suppliers start business relations with Keysight?	Business with Keysight will start on 1st Aug 2014. Do take note of the earlier cut off for shipment deliveries from various sites due to our internal system downtime during the cutover period.
6	PO	How does this change impact purchase orders that suppliers have received from Agilent EMG before 1st Aug or earlier but will be delivered after 1st Aug or later?	All purchase orders created previously as Agilent Technologies under EMG divisions and still open as of 1st Aug will maintain the same Purchase Order numbers and will be updated as Keysight Technologies in our internal system. There will be no reprint of PO to avoid confusion or duplication of deliveries. Payment terms, INCO terms and others will remain unchanged. Should you require the open POs to be reconciled, kindly request open PO report from the respective procurement representatives.
7	PO	Ship to location	There is no change of Ship To Location for Keysight Technologies in general. All ship-to locations will remain the same as of today (to our factories) unless otherwise being informed by our procurement representatives.

FREQUENTLY ASKED QUESTIONS - EXTERNAL

8	PO	Ship to location specific for Keysight Technologies Singapore (International) Pte. Ltd	<p>For suppliers who are dealing with Keysight Technologies Singapore (International) Pte. Ltd, this is the legal company name, c/o company name will be replaced as follows, no changes required for the address:</p> <p>Germany: Keysight Technologies Singapore (International) Pte. Ltd, c/o Keysight Technologies Deutschland GmbH</p> <p>Japan: Keysight Technologies Singapore (International) Pte. Ltd, c/o Keysight Technologies International Japan G.K.</p> <p>Singapore: Keysight Technologies Singapore (International) Pte. Ltd, c/o Keysight Technologies Singapore (Holdings) Pte. Ltd.</p> <p>Malaysia: Keysight Technologies Singapore (International) Pte. Ltd, c/o Keysight Technologies Malaysia Sdn. Bhd.</p> <p>Switzerland: Keysight Technologies Singapore (International) Pte. Ltd, c/o Keysight Technologies Switzerland S.A.</p>
9	Shipments	Will the committed shipment dates need to be changed?	No, suppliers should maintain the original acknowledgement dates and execute the deliveries accordingly unless otherwise being informed by the procurement representatives.
10	Finance	What happen to the invoicing method for shipments during the cutover period? Do suppliers require resubmitting the invoices?	All other shipments that we receive on or after 1st Aug 2014 will still be booked to the existing PO but in the name of the Keysight Technologies and need to be invoiced to Keysight Technologies and new bill-to-address.
11	Finance	When will Keysight no longer accept invoices addressed to Agilent Technologies?	<p>We have process in place during the cutover period to receive invoices billed to Agilent for in-transit shipments received after 1st Aug 2014 under Keysight. For subsequent shipments, suppliers are required to update the latest Bill To Address on and after 1st Aug 2014 under the name of Keysight.</p> <p>There will be no impact to ERS invoices (Evaluated Receipt Settlement) on or after 1st Aug 2014, self-billing invoices will be printed as Keysight. The Keysight procurement representatives will inform the suppliers in cases where the invoices need to be re-submitted.</p>
12	Finance	What if payment is made from Keysight for supplier's invoice billed to Agilent for transit	We expect the supplier to accept such payments and not to request another payment from Agilent.

FREQUENTLY ASKED QUESTIONS - EXTERNAL

		shipments during the cutover period?	
13	Finance	What happen if, by mistake, we address an invoice to Keysight for goods received by Agilent before 1st Aug 2014?	Unfortunately, those invoices addressed to Keysight before 1st Aug 2014 will be returned to the supplier and will need to be resubmitted by the supplier in the name of Agilent Technologies.
14	Finance	Can suppliers include shipments received by Agilent before pre-cut-over 1st Aug 2014 and received by Keysight on or after 1st Aug 2014 (post-cut-over) on the same invoice?	No, this must be avoided by all means. Suppliers must issue separate invoices to Agilent and Keysight.
15	Finance	Will supplier receive payments due during the cutover period?	AP has internal process to handle payment cut off, for payment due during the cut-off period till go-live, payments will be paid accordingly.
16	VAT	Various VAT ID	List of VAT ID under Keysight Technologies Singapore (International) Pte. Ltd where there are shipments to various factories:- Singapore: GST Group Registration Number:M90368996G Germany: VAT ID/VAT Number:DE293328901 Switzerland: VAT ID/VAT Number :TBA Japan : VAT ID/VAT Number:TBA Malaysia: Not applicable
17	Finance	Account Payable contacts	Post 1 st Aug 2014, you may contact AP email node pertaining to any invoicing or payment issues:- Asia Pacific: ap-asiapac@keysight.com Europe : accountspayable@keysight.com US: accountspayable@keysight.com