

01 May 2021

---

## **Keysight Technologies, Inc. Business Continuity Program**

### **Purpose**

This document has been developed in response to customer requests for information regarding Keysight's Business Continuity Program. This document provides an overview of the processes used to develop, validate, execute, and improve Crisis Management, Disaster Recovery and Business Continuity Plans.

Business Continuity Management is a business expectation at Keysight Technologies, Inc. (Keysight) endorsed by senior management and benchmarked against industry peers. Three key elements of the Keysight Business Continuity Program:

### **Business Continuity Planning**

Keysight has consolidated Enterprise level Business Continuity Plans for specific threats such as Pandemic, the loss of a critical site, loss of a critical data center and to ensure continued delivery of Keysight products and services. These plans have been developed, vetted and tested through either Table Top or simulated environments at the business and Enterprise level. For example, key manufacturing and Finance sites in the "hot zones", as defined by the World Health Organization, have conducted Table Top exercises addressing the Pandemic threat within the last two years.

By organization, more specific plans have been developed and periodically tested to address other unplanned crises that could result in business interruption. As an example, our primary site in California has updated plans and related strategies in place to guide their response to an earthquake or significant business interruption event. Annual updates and periodic testing (every 12-18 months) is embedded into the process and includes representation from senior managers in the businesses and infrastructure management.

Another example of Keysight's diligence in protecting our ability to meet customer commitments is our annual review of contingency plans aligned with critical external and internal suppliers.

Additionally, Keysight continuously monitors the ongoing risks associated with maintaining business continuity, develops mitigation plans, and implements these if and when required. Keysight also evaluates and tests the effectiveness of any mitigation plan to prove effectiveness of the plan, before implementation would be required.

### **Crisis Management**

Keysight has a robust Crisis Management Structure, Strategy and Plan. A Global Crisis Management Team, composed of Executives and Key Infrastructure representatives, is alerted by our 24X7 Global Security Response Center in the event of any crisis impacting a Keysight site around the globe. If the crisis is localized to a specific region, the Global team will relinquish management of the crisis to that Region Crisis Management Team (CMT). Likewise, if the crisis is determined to have a local impact as opposed to Enterprise impact, the management of the crisis is managed by the local Crisis Management team. Each strategic Keysight location around the globe has a site CMT and CM Plan.

### **Disaster Recovery Plans**

Each major Keysight location around the globe has an updated Disaster Recovery Plan (DRP) which includes the results of a periodic risk and hazard assessment as well as plans for Command and Control; Damage assessment; Emergency response; recovery resources and plans; communication plans, and more. These DRPs are routinely tested.