Keysight Technologies, Inc.
8825 Stanford Blvd.; Ste 300
Columbia, MD 21045

KEYSIGHT
TECHNOLOGIES

January 1, 2020

Dear Valued Supplier or Service Provider:

In April, 2002, the US Customs Service announced general membership opportunities to the Customs – Trade Partnership Against Terrorism program (C-TPAT), which is a joint industry/government initiative to address the threat of terrorism related to cargo shipments. Keysight Technologies, Inc. applied for and has been accepted into this very important CTPAT program. There are obligations associated with participation in this program, the most important being the securing of our product pipelines, from production to the delivery to our receiving locations. This also entails obligations on the part of our suppliers and service providers, which is the purpose of this letter.

As a strong advocate of the C-TPAT program, Keysight ’s goals are to enhance and maintain effective security processes throughout the global supply chain, and to ensure the timely delivery of all incoming cargo. As a valued supplier, your support of C-TPAT is critical. Keysight urges each of its US suppliers to join C-TPAT. In addition, US Customs expects non-US suppliers to implement appropriate security measures within their own supply chains. Accordingly, Keysight expects each of our suppliers of goods or services to notify their plants, offices, and subsidiaries of the C-TPAT program and of Keysight’s participation.

In securing your supply chain, Keysight advises you to review the security recommendations posted on the US Customs website: https://www.cbp.gov/border-security/ports-entry/cargo-security/ctpat. You should use these guidelines to assess the adequacy of your security and take steps to improve those that are not adequate.

Examples of the areas for which US Customs provides recommendations are:

(1) Procedural Security: encompasses many aspects of the import-export process, documentation, and cargo storage and handling requirements. Other vital procedural criteria pertain to reporting incidents and notification to pertinent law enforcement.

(2) Physical Security: cargo handling and storage facilities, Instruments of International Traffic storage areas, and facilities where import/export documentation is prepared in domestic and foreign locations must have physical barriers and deterrents that guard against unauthorized access.

(3) Physical Access Control: access controls prevent unauthorized access into facilities/areas, help maintain control of employees and visitors, and protect company assets. Access controls include the positive identification of all employees, visitors, service providers, and vendors at all points of entry.

(4) Personnel Security: employment screening and background checks, and disciplinary measures for personnel that breach security.

(5) Education and Training: implementing and maintaining a layered security program needs the active participation and support of several departments and various personnel. Educating employees on what the threats are and how their role is important in protecting the company's supply chain is a significant aspect to the success and endurance of a supply chain security program.

(6) Seal Security: includes having a comprehensive written seal policy that addresses all aspects of seal security; using the correct seals per CTPAT requirements; properly placing a seal on an IIT, and verifying that the seal has been affixed properly.

(7) Conveyance and Instruments of International Traffic Security: covers security measures designed to prevent, detect, and/or deter the altering of IIT structures or surreptitious entry into them, which could allow the introduction of unauthorized material or persons.

(8) Cybersecurity: is the activity or process that focuses on protecting computers, networks, programs, and data from unintended or unauthorized access, change or destruction.

More information is available on the website. Keysight urges your implementation of these recommendations, and notifying all parties in your organization of Keysight's interest, as well as the interest of the US Customs Service, in this initiative. Thank you for your attention to this important issue, and your compliance will be appreciated.

Sincerely,

Stan Barnes

Keysight Technologies, Inc.